

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	PAGE 1 OF 3 PAGES
2. AMENDMENT/MODIFICATION NO. 0003	3. EFFECTIVE DATE See Block 16C	4. REQUISITION/PURCHASE REQ. NO. P-4-P2-63-FM-A00 000	5. PROJECT NO. (If applicable)
6. ISSUED BY INTERNAL REVENUE SERVICE Southeast Procurement Branch (A:P:F:SE) 2888 Woodcock Blvd Suite 300 Atlanta, GA 30341 Rafael Aviles 404-338-9208		7. ADMINISTERED BY (If other than Item 6) See Item 6	CODE
8. NAME AND ADDRESS OF CONTRACTOR (No. Street, county, State and ZIP: Code) TO ALL OFFERORS Vendor ID: 00055905 ., DC .		(x)	9A. AMENDMENT OF SOLICITATION NO. TIRSE-03-R-00002
		X	9B. DATED (SEE ITEM 11) 12/24/2003
			10A. MODIFICATION OF CONTRACT/ORDER NO.
			10B. DATED (SEE ITEM 13)
CODE	FACILITY CODE		

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☒ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning ___1___ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATA SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and data specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(x)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return ___ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

See SF30 Continuation Sheet

This amendment is to disseminate some questions that have been asked along with the associated answers.

It is anticipated that a subsequent amendment will be issued addressing additional questions.

The deadline for receipt of proposals is NOT extended under this amendment.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Rafael A. Aviles, Supervisory Contract Specialist	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY (Signature of Contracting Officer)	16C. DATE SIGNED 12/24/2003

SF30 CONTINUATION SHEET

Reference: TIRSE-03-R-00002**Answers to questions to be included in Amendment Number 3**

1. Paragraph C.5.1.D indicates that the IRS will allow the incoming contractor to selectively perform armed services due to the anticipated delays in receiving armed licenses from the state of Tennessee. Liaison with the state that issues the licenses indicates that they will issue a temporary armed officer license (good for 4 months) while the final license is being processed. They further indicated that these temporary permits could be issued in 2-4 weeks. Will IRS allow officers to perform armed services with the state's temporary license?

Answer: Yes the IRS will allow performance under the contract with a state issued temporary license.

2. Paragraph C.5.2.C indicates annual mileage for one of the required vehicles is 60,000. Is there an estimate for the second vehicle?

Answer: The total estimated, annual mileage for both vehicles is 60,000 miles.

3. Are K9 service officers required to be armed?

Answer: All security officers are required to be armed.

4. Paragraph C.5.6.D indicates OJT is required; is there a specified annual or monthly hourly requirement?

Answer: Training is initial, concurrent and remedial in nature.

5. Paragraph C.5.6.E, indicates that the contractor will provide console training after the initial training provided by the government. Will IRS certify a contractor employee to teach this 16 hour course, if the contractor employee has been trained on the equipment previously (such as the project manager)?

Answer: The project manager or shift supervisor may conduct the training.

6. Paragraph C.5.6.G indicates supervisory training is required; is there a specific hourly amount of training required? Is the training one-time or annual? Is supervisor refresher training required and how many hours? Are supervisors subject to the on-going OJT requirement?

Answer: The specific hourly amount of training required is determined by the course requirements. The frequency of the training, i.e., one time or annual, is determined by the course criteria. Supervisor refresher training is required and supervisors are subject to the on going to the OJT requirement.

7. Paragraph C.5.6.H lists training that is required within 90 days of contract award, but no specific number of hours is provided: what is the specific number of hours for this training? And, is this training required for "carry over" (incumbent) employees that are re-hired by the incoming contractor?

Answer: The training requirement as well as the re-certification process is as established by the State of Tennessee.

8. Paragraph C.5.9.C “Records & Reports”. This paragraph indicates that the contractor is responsible for any office equipment required. Will the government provide internet access or a dedicated phone line for internet transmission of contract related email/files?

Answer: The Government will not provide internet access or a dedicated phone line.

9. Paragraph L.17.2.b.7.(a) indicates that an offeror’s past performance must include service provided EQUIVALENT to a Level IV or V facility. This offeror has experience on the state level providing equivalent security (but unarmed); is this sufficient in that the requirements for performance are “equivalent” with the exception of “armed” at that site?

Answer: All officers are to be armed.

10. Can the contractor install a kennel facility on IRS grounds?

Answer: No, in accordance with C.5.3.j., “Care of K-9”, the contractor shall be responsible for all kenneling and care of K-9’s off site.

11. To clarify the K9 service requirements, the RFP infers that the contractor must provide overlapping coverage in the event a dog is called away to one of the other sites or to inspect an object away from the mail delivery area. Does this mean that 2 dogs are required for each shift? Can you tell how many different dogs the current contractor is using and has the service requirement changed in this contract?

Answer: Overlapping coverage infers that more than one K-9 would be required to ensure coverage is provided without any lapse of coverage in other areas. The processes and requirements of the current contractor are irrelevant.

12. In order to price the guard force and supervisors appropriately, and to avoid bidding a wage price lower than the officers currently receive, can IRS provide the current hourly rates paid to supervisors and guards on this site?

Answer: The only hourly rates provided are those contained in the applicable wage determination as issued by the Department of Labor.

13. What is the telephone number to the security office at the Memphis facility? Are prospective contractors allowed to contact the facility for information? Are current contractor personnel barred from talking to prospective contractors?

Answer: Contractors are strictly forbidden from speaking with any personnel at the facility. All questions must be directed to the Contracting Officer.

14. If sub-contracting for K9 services is proposed, what information is needed in the Technical proposal to support subcontracting; i.e., do you need a mini-technical proposal from/on the proposed subcontractor?

Answer: It is up to the offeror to provide sufficient information in their proposal to adequately articulate their ability to perform.